ENTERPRISE CONTENT MANAGEMENT

DRIVING PRODUCTIVITY, BUSINESS AGILITY, AND BETTER BUSINESS DECISIONS

Organizations are faced with an ever-increasing volume of data, distributed silos of information, rising costs, lost productivity and increased risk to regulatory compliance and data privacy. The solution to these challenges is not a single system or solution, but instead an overall program and strategy.
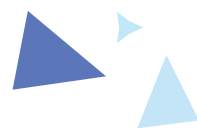
Enterprise content management (ECM) is a combination of processes and technologies that help turn data into business information. It collects and organizes data and content to make it easily accessible to the people who need it, when it's needed and while it's still relevant. A solid, comprehensive content management strategy drives productivity and efficiency across lines of business as well as operations.

Information governance drives compliance of corporate and regulatory policy and ensures information is stored securely, retained properly and managed through well-defined procedures. These policies help establish systematic, consistent and auditable processes that become the foundation for sound application of corporate policies, a key element of any effective content and records management program.

Sirius consultants bring experience and best practices to help clients develop an effective ECM program that can help your organization develop a strategy and roadmap to bring people, process and technology into a managed program and drive productivity, improve business insight, and reduce the overall cost of management and compliance.

GAIN BETTER INSIGHT, INTERACTION AND UNDERSTANDING

Every organization has a variety of business objectives that tend to be separated by unique business drivers, often resulting in disparate tools, processes and silos of information across cloud, SaaS applications and mobile devices, driving new points of interaction and data outside the traditional enterprise. This trend is leading organizations to realize the need for better understanding of their data, what's sensitive vs. what's not, and what needs to be protected.

This new enterprise requires solutions that go beyond the traditional approach to ECM and are not delivered through a single platform or technology, but a combination of methods and tools governed by an overall strategy and policies. Regardless of where, your content is managed and understood, Sirius can help your organization develop an effective content strategy based on proven methodologies, best practices and emerging technologies.

For more information, visit www.siriuscom.com/ECM.

www.siriuscom.com
800.460.1237

SIRIUS OFFERINGS

Sirius has over 15 years of practical enterprise content management experience and proven methodologies for designing and deploying solutions that solve mission-critical problems, optimize business processes, and ensure compliance and governance of business content. From content solutions to governance and specific business solutions, our offerings encompass a full spectrum of ECM technologies for the public and private sector.

Content Solutions

Sirius content solutions help clients transform the way they work by putting strategies into motion to capture, protect, activate, analyze and engage content for greater insight and action.

- **Imaging and workflow** lets you capture documents and turn them into digital images to drive business processes based on content, context and user input.
- **Advanced data recognition** further extends imaging by automating the indexing of document metadata (through intelligent classification and data extraction), accelerate related business processes, improve data quality, and reduce the overall cost of operations.
- **Business content services** focus on content as a service through secure, enterprise-scale solutions that emphasize document sharing, multi-channel collaboration, and usability across the organization and with partners.
- **Enterprise search and content analytics** provide access and insight using conversational search and natural language support to find information in relevant context, regardless of where it exists.
- **Case management** includes line-of-business solutions designed to present the relevant information in context for content-related processes. Sirius offers case management solutions for the following industries: Financial; Healthcare; Oil and Gas; Utilities; Government; Cross Industries (accounts payable, employee onboarding and customer onboarding)

Governance Solutions

Sirius' Governance Solutions help clients manage their business information from creation to disposition, and addresses challenges in records management, electronic discovery, audit and compliance.

- **Records management** solutions address the full range of business content, from paper and electronic records to structured and unstructured data.
- **Defensible disposal** helps organizations determine information value and use and applicable retention, to enable the application of defensible disposal decisions that are executed efficiently and fully auditable.
- **Value-based archiving** aligns the cost of archiving large volumes of data with the value associated with that data.
- **Application retirement and consolidation** projects are made easier and safer with solutions for archiving data from decommissioned applications, to allow for better retention of data, queries and reporting.
- **Streamline the eDiscovery process** for legal stakeholders and align it with IT to provide faster insight into data and ensure only the right information is collected.

Consulting Services

Sirius consultants can assist your organization in developing either new or re-evaluating ECM strategies through assessments, roadmap development and planning. Other services include technical consulting for system performance, upgrade and migration services. Our goal is to help your organization develop an effective ECM program that combines people, processes and technology into one effective solution that drives productivity, improves business insight, and reduces your cost of compliance.